

## **JOB DESCRIPTION**

**Location:** Delta Flight Museum, Atlanta, GA

**Job Title:** Museum Agent

The Delta Flight Museum seeks to hire a Museum Agent. The Agent, reporting to the Museum Supervisor, will be responsible for setting up and breaking down events and working events as needed. This position is physical in nature and does require the ability to move, load and unload table and chair carts. The Agent will also be cross-trained to give tours, sell tickets at the admissions desk, and properly clean museum exhibition cases.

The ideal candidate is a self-motivated individual able to lift up to 40 lbs and able to work various shifts and timeslots throughout the week. Excellent communication, customer service, and computer skills are preferred.

### **Job Responsibilities:**

- Set up and break down tables and chairs for events
- Give tours
- Clean exhibit cases
- Perform other duties as assigned
- Maintain high standards of customer service under the direction of the Museum Supervisor

### **Requirements:**

- Proof of COVID-19 vaccination
- Ability to lift up to 40 lbs
- Ability to work a semi-flexible schedule, including weekends and some evenings
- Ability to communicate effectively and work well with a small staff

### **Position Details**

- \$15/hour
- 15-25 hours/week (usually 3-4 shifts per week, including at least one weekend shift)

### **Employer Information**

The Delta Flight Museum is a nonprofit 501(c)(3) organization whose goal is to collect, preserve, and present the history of Delta Air Lines in ways that educate and engage. It serves Delta employees, retirees, and families, Delta friends, local community, nonprofit organizations, and academic researchers. Located in Delta's World Headquarters in Atlanta, the Museum is housed in Delta's two 1940s aircraft hangars. On display are historic aircraft and permanent and seasonal exhibitions. For additional information about the Museum, please visit [www.deltamuseum.org](http://www.deltamuseum.org).

This position is through [AllSource PPS](#), an AgileOne company, and does not come with Delta Air Lines flight benefits. As part of employment on the campus of Delta Air Lines, all new hire employees must be able to prove COVID-19 vaccination. AllSource employees must pass both drug testing and background checks as a condition of employment.

### **How to Apply**

- Email resume and letter of interest to: [museum.delta@delta.com](mailto:museum.delta@delta.com)
- Resumes will be accepted until position is filled.